

President Jim Schmidt called the regular Board Meeting to order at 7 p.m. on Wednesday, October 13, 2021.

Roll Call – Loose, Schrubbe, Roehrig, Nolan, Keuler, Starfeld and Schmidt. Others present were Dennis DuPrey, Kim Plate, Ed Byrne (arrived late), Mike Loose, Dan O'Connell (Cedar Corporation), Karl Propson (Hilbert Athletic Association) and Mary Schwalenberg (County Supervisor for District #15).

Pledge of Allegiance – The pledge of allegiance was recited by everyone present.

Citizen Questions and Concerns to be acted on at the next Board Meeting – Mary Schwalenberg addressed the Board and wanted to compliment them on the Village's Facebook page. She said it is very informative, accurate and timely. DuPrey stated that Kieso takes care of the page. Kieso and Schmidt thanked Mary for the compliment.

Announcements – The November Board Meeting and Budget Public Hearing will be November 16, 2021 at 7 p.m. (1 week later than normal).

Minutes – Action – to approve the Board Meeting minutes as presented – motion: Starfeld; second: Schrubbe; carried. The Fire Department minutes were presented to the Board – Action – to accept the Fire Department's minutes and place them on file – Roehrig; second: Keuler; carried. There were no First Responder minutes presented to the Board.

Treasurer's Report for the Village of Hilbert – balances – (\$740,321.96) General fund; \$963,097.50 Sewer fund; \$175,120.29 Water fund; \$1.00 DOA Block Grant fund; \$1,115,519.71 T-Plus fund; \$39,306.99 First Responder fund; (\$287,116.41) TID #2 fund; \$751,245.08 Capital Improvements fund. Action – to approve the treasurer's report as presented – motion: Schrubbe; second: Loose; carried. The Fire Department treasurer's report was presented to the Board. Action – to approve the Fire Department treasurer's report as presented – motion: Roehrig; second: Keuler; carried. There was no First Responder treasurer's report presented to the Board.

Claims – examined and discussed. Action – to pay all claims presented – motion: Schrubbe; second: Starfeld; carried.

Correspondence – The MEG Newsletter presented to the Board for their information. The Boardman & Clark Newsletter was presented to the Board for their information. The Calumet County Focus on Calumet Newsletters were presented to the Board for their information. The correspondence from LWMMI -2021 Park & Recreation Grant Program was presented to the Board for their information. DuPrey stated that all LWMMI members are eligible. Minimum grant is \$500. No application is required and each municipality's amount is calculated and checks will be sent out automatically.

Reports - The report of labor hours was presented to the Board for their information. The report on building permits was presented to the Board for their information. The Notice of the Revised Estimated 2<sup>nd</sup> Installment of Shared Revenue for 2021 in the amount of \$333,107.69 was presented to the Board for their information. The Notice of the Estimated Shared Revenue for 2022 in the amount of \$403,109.34 was presented to the Board for their information. DuPrey stated that this is a slight decrease from the previous year. The Notice of the Receipt of the Quarterly Street Aid Payment in the amount of \$15,048.61 was presented to the Board for their information. The Notice of Estimated Street Aid for 2022 in the amount of \$69,223.61 was presented to the Board for their information. DuPrey stated that this is an increase of about \$7k compared to last year. The Notice of the Estimated Video Service Provider Aid for 2022 in the amount of \$2,306.83 was presented to the Board for their information. DuPrey stated that this is the same amount that was received in 2021.

Unfinished Business:

2021 Projects – nothing new.

Presentation of bid results for the trail system project – Plate explained that the bids were opened on September 23<sup>rd</sup>. There were 3 bids. The contractors were Highway Landscapers, De Groot, Inc. and Advance Construction. The bids ranged from \$78,740 to \$90,210. Robert E. Lee recommends awarding the contract to Highway Landscapers with the bid of \$78,740. The bid does not include asphalt or lighting. It's cutting the trail, laying the gravel, installing drain tile and the burying of the electrical conduit. Starfeld questioned why can't we just do the trail ourselves? Make it like a sidewalk which is not as wide as a trail and run it right up to the bridge? DuPrey stated that doing this would be over the \$25k limit which would still require the work needing to be bid out. DuPrey stated that the choices are either to accept the low bid or not to do the project at all right now. DuPrey stated that there is approximately \$93,600 in the trail project fund. If you figure 15% for contingency that would bring us up to \$90,160 in costs. So, that would leave \$3,400 if there are no other changes. Schrubbe stated that he knows that he's in the minority with his opinion but he thinks the trail should not be done right now and more money should go into infrastructure. Loose agreed and questioned why can't it be added later? Nolan stated that we need the trail. It's a great selling feature for the subdivision and, most importantly, it's for safety to keep people from walking on the highway. Nolan stated it needed to be done and done right. Plate and Nolan both stated to Starfeld that there is no cost savings from going from the 8' to the 4' width. It was looked into previously. Starfeld replied that he doesn't believe that. The subject of the fence was then mentioned. It was stated that the new fence would have to tie in with the current fence on the school's property. Starfeld asked if this something we can do ourselves? Plate stated that it's not that simple; we don't have the correct tools and the new fence posts are a different style than the current ones. It's not an easy assembly. It was also stated that since we are dealing with the school's fence and property, we want to make sure it's done correctly and looks good. Starfeld asked the cost of having it done? Plate

stated that last time he checked it was around \$2k. Action – to approve hiring Highway Landscapers for the trail project at the cost of \$78,740 – motion: Starfeld; second: Nolan; carried by majority vote. Action – to hire out the fence project; not to exceed \$2k – motion: Starfeld; second: Nolan; carried.

Recycling/Rubbish – DuPrey stated that we received a monthly report. The new garbage/recycling cans are tentatively being scheduled to be dropped off sometime next week at the residences. That date may change. Other than that, he stated that the switch over has been going well; a few small issues but nothing that wasn't expected.

Police Protection for the Village – The report was presented to the Board for their information.

Fire Department – Chief Loose stated that there were 5 calls since the last meeting. He informed the Board that things are advancing with the gun raffle and tickets are being sold; with about half of them gone already. The raffle starts the week of Thanksgiving. They also have a group working on the Santa Visit which will be December 2<sup>nd</sup> this year. Discussion and possible action regarding upgrading the electrical at Railroad Park – Chief Loose stated that the department would like to make some updates to the electrical at Railroad Park to help with the lights/decorations for the Santa Visit. The plan is to make the event bigger every year. He would like to see some electrical pedestals by the pine trees. He will make sure that it looks nice when completed. He stated that they are looking for donations for the event and would like to set up a separate account from their own checking account. Action – to approve the Fire Department to updates to the electrical at Railroad Park at no expense to the Village – motion: Starfeld; second: Keuler; carried.

TID District(s) – nothing new.

Wastewater Treatment Plant – Plate informed the Board that something got dumped last Friday through the WWTP in the receiving tank. It turned everything black. He and Eichhorst went back and checked the hauler slips and there was none for that date. They are assuming that it came through from somewhere in the Village. It was questioned whether or not they could tell from where or which area of the Village it came from? Plate stated that they couldn't. Starfeld stated that maybe it came from the tearing down of the Bel Brands building; from the asbestos. Plate stated that wasn't possible because that is all capped off. They will keep an eye on it since it doesn't seem to be clearing out.

Well #4 – Update on the Project – Plate stated that Josh was at the last committee meeting and explained that there are going to have to be some small adjustments to the original plans and specs to get DNR approval. The cost of the backwash tanks keeps getting elevated so these may be eliminated. A sewer drain line out might be added instead; this would reduce the cost. So, it will be re-engineered. Construction of the system should be in late 2022. DuPrey stated that the new billings went out and so far, the office has received around 25 calls on billing questions in the last couple of days. All in all, everything is proceeding well.

Village Meadows Subdivision – DuPrey informed the Board that the last 4 lots in the subdivision have now been sold to Van's Realty at full asking price. Mail Delivery – The unit is being engineered as part of the final plat. There are no other updates. Subdivision Improvements – nothing new. Keuler questioned whether the Public Works Department are keeping cards for location of the utilities? Plate informed Keuler that everything is on GIS already. Roehrig asked who is watching the elevations? Plate stated that he is on site when the pouring is being done so he can monitor the elevations. Phase II Development – The plans are with the County. Next step will be setting a meeting for the Plan Commission Committee. Discussion and possible action regarding rentable land for 2022 – Right now, Schneider Farms has been renting the acreage by the subdivision. Schneider Farms has now sold to Holsum Dairy. They need to know how many of the acres are not tillable for the upcoming year due to the expansion of the subdivision. DuPrey stated that the area for Phase II will be approximately 16.5 acres. There was also discussion on the land that is rented out by the WWTP. Schneider Farms stated that they would continue to rent it or the Village can go through Holsum Dairy directly. DuPrey stated he believed it's a 3-year lease and that it's not transferrable. Schneider prefers that the Village goes through Holsum Dairy directly if that would work. DuPrey stated that he would get a hold of Holsum and discuss it. Starfeld questioned whether we would need any of this leased land to put sludge or for expansion? Plate stated that right now the sludge goes mainly on Bel's land. He believes that in maybe about 5 years we may need more land available at the WWTP but he can't see us needing it before that. Action – to hold the 16.5 acres in the new subdivision for the expansion – motion: Roehrig; second: Nolan; carried.

Fochs Trails Subdivision – No updates.

Former Bel Brands Property – Update on the Project – Dan O'Connel from Cedar Corporation addressed the Board. He stated that the building is now down and the next steps are leveling and seeding the ground. They are looking to be wrapped up in a few weeks. He stated that on the northside of the block there is no curb and the grass would abut directly to the street. It is being suggested that curb & gutter be placed there. The contractor is checking into this. Keuler questioned whether this was just a temporary fix? Why would we do that if we plan on redoing it a year from now? Plate stated we wouldn't need to redo the curb & gutter because that is something that needs to be completed either way. Starfeld agreed and said what's the difference if we do it now or later? Keuler said he was concerned about the elevation regarding the curb & gutter. Plate stated that there is a curb & gutter on the other streets and it's just a matter of connecting them to one another. Dan is going to check with the surveyor to make sure there wouldn't be an issue. Payment Requests – The request is for a payment to be made to The MRD Group,

Inc. in the amount of \$201,491. DuPrey stated with this payment request he would also like to include approval to submit grant reimbursement and the invoices for Cedar Corporation in the amount of \$24,995.40 approval to submit grant reimbursement and Action – to approve Payment Request #2 in the amount of \$201,491 to The MRD Group, Inc., a payment in the amount of \$24,995.40 to Cedar Corporation and approval to submit the grant reimbursement – motion: Schrubbe; second: Nolan; carried. Change Orders – This is for Change Order

#1. Dan explained that there is a change order for an increase in the amount of \$32,700. This is due to the fact that there was more asbestos found. The asbestos was between 2 walls and would not have been found during the initial inspections. This added 5 days of work. DuPrey stated that this amount would come from the grant funds as long as there's enough available and there also was a contingency fund in place. DuPrey did not know the amount of the contingency fund off hand. Schrubbe asked if DuPrey could check on it and have that amount for the next meeting so the Board would have this information. Dan went on to say that there also were remnants of an older building being buried on the site and there are building materials in the ground left from that building. The DNR was notified. It was an extra day's work. This would be undetectable at the time of the inspection also. It's a very unique occurrence. So, there will be another change order coming. Action – to approve Change Order #1 as presented in the amount of \$32,700 – motion: Schrubbe; second: Starfeld; carried.

Hilbert Housing Authority – Action – to approve the meeting minutes from the last two meetings – motion: Schrubbe; second: Starfeld; carried. Update on the progress of the sale of property – DuPrey stated that the closing date has been extended to November 14<sup>th</sup>. He also explained that the market appraisal came in at \$380k. There was only one bid received and that was from NextGen, LLC in the amount of \$400k. Roehrig asked if the Housing Board will remain intact until the sale is final? DuPrey stated that yes, they would and then the Board would terminate the Housing Board once that was complete.

2020 Census – Redistricting – Discussion and possible action regarding Resolution 2021-08 Adopting the Ward Plan for the Village of Hilbert – DuPrey informed the Board that there would be no change in the wards of the Village. There will still only be the 2 wards and 1 district supervisor. Ward 1 is at 816 residents and Ward 2 is at 432 residents. However, with the Village Meadows Subdivision in Ward 2, the numbers will get somewhat closer as more development takes place. There are no changes in the boundaries. Action – to approve Resolution 2021-08 Adopting the Ward Plan for the Village of Hilbert – motion: Roehrig; second: Schrubbe. Roll Call Vote – yes: Loose, Schrubbe, Roehrig, Nolan, Keuler, Starfeld, Schmidt; carried. Discussion and possible action regarding Ordinance 2021-03 Amending Chapter 1.12 Village Wards – DuPrey explained since the ward plan was just approved, they also need to change the Village Ordinance regarding the wards. Ward 1 will be all blocks East of Hwy 57/32 and Ward 2 will be all blocks West of Hwy 57/32. Action: to approve Ordinance 2021-03 Amending Chapter 1.12 Village Wards as presented – motion: Schrubbe; second: Loose. Roll Call Vote – yes: Loose, Schrubbe, Roehrig, Nolan, Keuler, Starfeld, Schmidt; carried.

Discussion and possible action regarding possible zoning code violation – DuPrey stated that he did not have time to work on this yet.

COVID-19 – nothing new.

Park Bathroom Project – Roehrig stated that since this project is on hold for now, it can be removed from the monthly Board meeting agenda. It was decided that the Park Bathroom Project will be removed from the monthly agenda for now and will be added back when the project proceeds.

Lead Service Lines in the Village – Plate explained the biggest challenge is locating the lead lines. The Village has to account for all lead services lines going from the curb stop to the house and curb stop to the main. Plate explained that there were no adequate records kept of this information. Plate and Mark Fochs are in the process of locating all the lead services. DNR is trying to strongly enforce the removal of the lead lines. Letters went out to some residents to set up appointments to have their lines checked. Some residents have called to set up appointments.

Issues with the rip rap stone on the drainage ditch at the end of Creek St. – Plate stated that he has an estimate from J&E for the repair of the ditch. The side the repair needs to be done on is by the residence of Kevin Plate and the estimate came in at \$11,670. J&E suggests leaving the rocks there and adding larger rocks to them; which would help stabilize it. Some of the smaller rocks may need to be removed but they won't know that until they start the repair. Plate stated they would wait until after the first frost so there isn't as much damage done to the yard. They will also need the resident's permission and an easement to do the work. Jared, from Robert E. Lee, sent a letter explaining the choices that he feels the Village has. (1) Do nothing; since it's private property. However, since the Village put the stone in originally this may not be the best option. (2) Conduct routine maintenance of the banks. (3) Remove and replace/supplement stone. (4) Restore and naturalize the channel. This is the most expensive and intrusive of the restoration options and may not be viable because of the limited available lands. Robert E. Lee recommends a mix of option #2 and option #3 and also suggests securing an easement to the lands that contain the stabilized waterway to perform routine and corrective maintenance to the waterway long-term and enforce corrective actions for infractions that may exist in the waterway. Starfeld suggested using the stone from the pond from the new subdivision. He feels that pond in the new subdivision would be better off without the stone that is there. This way the grass could be clipped right up to the edge of the pond and they wouldn't be the constant battle of contending with the weeds. It was decided that Plate would check with the engineers, because no matter what plan they decide to go with,

an engineer still would need to review it. He was also asked to check with Robert E. Lee to see what kind of stone that they would recommend for the creek.

New Business:

Application for Operator's license – Action – to approve the operator's license for Jessica Schultz – motion: Starfeld; second: Keuler; carried. Classes/Seminars/Schooling for Employees – none. It was mentioned that the committee may need to review the incentive pay since there will be an iron removal certification that Fochs will need to have because of the new system that is planned to be put in. Right now, this is not listed as part of the incentive pay but because it will be mandatory, the Board feels like it needs to be added. It will go to committee. Reports on schooling/training sessions – none.

Discussion and possible action adopting a Village policy which date flags should be put up – Plate stated that he had found a list of suggested days of when the flags should be displayed. This list was provided to the Board. The Board reviewed the list and decided that the days should remain as they are now; however, September 11<sup>th</sup> should be added to that list also. No action needed.

Discussion and possible action regarding the request to hold a bonfire as part of the Hilbert School District Homecoming Activities – The event would be held on Thursday, October 14<sup>th</sup>. The event would be the same as previous years with the Fire Department will provide a truck to start and extinguish the bonfire. Action – to approve the event as requested – motion: Starfeld; second: Loose; carried.

Discussion and possible action regarding hiring of additional crossing guard(s) – DuPrey explained that Margie Thiel would like to become a back-up crossing guard instead of doing it every school day. Right now, she mainly covers the a.m. shift. The applicant is Tom Konen and he would work with Betty Ruppenthal to figure out a schedule that works for them and have Margie as a back-up. There then would be 2 regular crossing guards and 1 back-up. Tom will not be available the month of February so during this time Margie will help. Action – to hire Tom Konen as a crossing guard – motion: Schrubbe; second: Starfeld; carried.

Employee Review/Grievance Committee – Action – to approve the meeting minutes from the last two meetings – motion: Schrubbe; second: Starfeld; carried. Committee recommendation regarding 2022 compensation for employees – The committee recommendation which would be effective January 1, 2022 is: Dennis DuPrey an increase of \$1,500/yr., Missy Kieso an increase of \$1/hr., Kim Plate and increase of \$1/hr., Matt Eichhorst an increase of \$0.75/hr., Mark Fochs an increase of \$0.50/hr., Alvin Dohr an increase of \$0.50/hr., Betty Ruppenthal an increase of \$0.25/hr., Election workers an increase of \$0.50/hr., Crossing guards an increase of \$0.50/per session and the on-call pay to increase to \$75. Schrubbe mentioned that he felt that the raises aren't very consistent and asked the committee why there's a difference between employees who essentially have the same job? Why is it that someone with less tenor gets more of a raise than someone with more? Keuler stated that there really are no employees that have the exact same job and sometimes the difference in overall pay comes down to which employees finished the incentive testing and where they are in that process. It also comes down to job duties, attitude, etc. DuPrey stated that since it was done in closed session that individual information cannot be shared. Keuler recommended that maybe next time more members of the Board can be present at the actual committee meeting so they can see the process that the committee goes through for each employee. Schrubbe agreed this would be good since he's it's hard to approve recommendations when they don't have all the same information as the committee does. Keuler and Schmidt also discussed how for next year's evaluations they will be working with the office to get local municipalities full package details. This way they can see the overall benefits and not just comparing certain ones. For example, maybe one municipality pays more for on-call pay but the health benefits are not as good. This way the whole overall package can be compared. Plate mentioned that the meeting pay is staying the same and he stated that he requested that pay gets raised or that at least they would be able to be punched in for it and get time and a half. The committee had decided not to make any changes to the meeting pay at this time. Action – to approve the committee recommendation regarding the 2022 compensation for employees as presented – motion: Roehrig; second: Starfeld; carried. No further action needed.

Health Board – Action – to approve the meeting minutes – motion: Starfeld; second: Keuler; carried.

Committee recommendation regarding 2022 compensation for employees – Please note that Board member, Anita Loose, abstained from participating on this topic. The committee recommendation which would be effective January 1, 2022 is: Fire Chief an increase to \$2,500/yr. (currently \$2,100/yr.), Treasurer an increase to \$200/yr. (currently \$150/yr.), Assistant Chiefs and increase to \$300/yr. (currently \$250/yr.), Fire inspections an increase to \$7/hr. (currently \$6.50/hr.) and no changes to the LOSA Program, fire runs pay or fire meetings pay. Starfeld stated that regarding the Fire Chief pay a 22% increase seems high. It was explained that this was the first increase in pay for this position since 2017. So, instead of doing \$100 each year they waited until now and brought it up by the \$400. Action – to approve the committee recommendation regarding the 2022 compensation for employees as presented – motion: Keuler; second: Nolan; carried. No further action needed. Committee recommendation regarding the 2022 budget – Total increase overall from last year is a little over \$600. It was mentioned that in a couple years the turn out gear needs to be replaced at a cost of \$2k per firefighter for a total of \$40k. Right now, there is \$5k in the reserves for that. Schrubbe stated that this concerns him because even if they continue to put in \$5k every year at budget time there will still not be enough to cover the gear. He feels like this is like the same problem that they had with the air packs.

Starfeld questioned whether they can just get so many a year so the amount is more manageable? Chief Loose stated all the turn out gear was bought at one time so it all needs to be replaced at the same time. This way it's also easier than having to keep track of when each one was bought. If a new firefighter starts, they get the turn out gear that's available; they do not order new until they have to purchase them all. Other items being budgeted are: Equipment at \$6,013.95, annual truck maintenance at \$7,478, public education at \$600 and firefighter training at \$5k. Along with the \$5k for the turn out gear that would be a grand total of \$24,091.95. Action – to approve the committee recommendation regarding the 2022 budget as presented – motion: Starfeld; second: Keuler; carried. No further action needed.

First Responder Committee – Action – to approve the meeting minutes – motion: Starfeld; second: Loose; carried.

Committee recommendation regarding the 2022 contracts – The committee is recommending an increase of 10% in order to make the budget balance. Labor costs increased due to the number of calls. This increase will cover the budget figure for labor costs. In 2021 there was increase of 15%. Action – to approve the committee recommendation regarding the 2022 contracts – motion: Keuler; second: Loose; carried. No further action needed.

Committee recommendation regarding the 2022 First Responder budget – There is an increase of \$1,050. Total budget is \$17,950. Action – to approve the committee recommendation regarding the 2022 First Responder budget – motion: Keuler; second: Loose; carried. No further action needed.

Park & Recreation Committee – Action – to approve the meeting minutes – motion: Starfeld; second: Schrubbe; carried.

Committee recommendation to submit the 2022 capital items for the park department for consideration – The total budget amount is \$57,868. This is lower than last year's which was \$362,132 (The higher amount was due to the potential bathroom project). The items are: Park building fund for \$25k, to remove the old wooden light pole and install receptable post and security light on the west side of the large pavilion at \$2k, purchase a 2<sup>nd</sup> fence guard mow strip for \$4k, community center new roof at \$21k, park tree removal at \$2k, paint for the large pavilion at \$1k and replacement of outlets on the northside of the large pavilion with rv outlets at \$2,868. Action – to approve the committee recommendation regarding the 2022 capital items for the park department for consideration – motion: Starfeld; second: Nolan; carried. No further action needed.

Committee recommendation regarding purchasing a large quantity of garbage bags for the new cans – Plate informed the Board that there were 37 garbage cans donated to the Village for the park from Todd & Jennifer Konen (River of Hope). These are 96-gallon cans. In order to make it easier to empty, garbage bags are needed. The bags come in packs of 500 and costs are at about \$1 a bag. Action – to approve the purchase of 500 garbage bags for the new cans at the park – motion: Schrubbe; second: Starfeld; carried. No further action needed.

Committee recommendation regarding allowing park renters to use the dumpster on-site for disposing of garbage – The committee is asking that when the park building keys are picked up for private rentals if the dumpster key can also be included. The dumpster is the Hilbert Athletic Association's. They are fine with the Village using it for the park rentals as long as it doesn't need to be dumped more often because then they'll be extra charges. If their charge doesn't change, then they see no problem with it. If there is an additional cost it would then be the Village's expense. All larger events must provide their own dumpsters. Action – to approve the recommendation regarding allowing park renters to use the dumpster on-site as presented – motion: Schrubbe; second: Keuler; carried. No further action needed.

Committee recommendation regarding raising the rates for park rentals – The committee is recommending to raise the park rental rates from \$60 to \$75; and from \$120 to \$150 for larger groups. This would be effective immediately for all new rentals. Rentals already scheduled will not be affected. Starfeld questioned what about the community center rates? DuPrey stated that it's not part of the recommendation and would have to be discussed separately when it is on the agenda. Action – to approve the committee recommendation to raise the park rentals as presented – motion: Starfeld; second: Schrubbe; carried. No further action needed.

Discussion and possible action regarding granting the Athletic Club to complete projects at the ballfields at no cost to the Village – Karl Propson from the Hilbert Athletic Association addressed the Board. He stated that on the north field they are looking to get the bottom base built up and getting magic mix for on top of the field. They would also like to add another batting cage on the southside of the other one. These 2 projects would be at no cost to the Village. He also stated that there is some mow strip left from when they did the north field and would like to do the same to the south field with using the leftover strips to put towards it. They would be looking at the Village to pay for half of the mow strip that's needed and also for the Village employees installing it. He informed the Board that over 200 people attended games this year and they have received so many compliments on the field and the overall care of the fields. He wanted to thank the Board and wanted to mention how it has been a pleasure working with Plate and Mark Fochs on ballfield projects. He said it is good to be able to work with the Village employees and being able to communicate and accomplish things together. Schmidt asked whether the HAA would be willing to pay for all of the mow strip if we install it? Karl said that is something that he'd have to take back to the members to discuss. DuPrey explained that that is a budgeted item and it can be looked at later during the budget review part of the meeting. So, the mow strip will be tabled for now. Action – to allow the HAA to do the projects requested at no cost to the Village – motion: Starfeld; second: Schrubbe; carried. No further action needed.

Discussion and possible action regarding the addressing the tree issues in the park – There are 4 trees that should be completely taken down and another 3 or 4 that need to be trimmed. Roehrig stated that due to liability and the size of some of the trees, not all of them they should not be taken down by the Village employees. DuPrey questioned if

some of these trees were put in the budget to be taken down? Plate said yes, they were. However, there is one in particular that needs to be taken down sooner as a safety precaution. Plate stated the cost is \$600 to take the tree down. Action – to approve the removal of the one tree not to exceed \$600 – motion: Schrubbe; second: Starfeld; carried.

Water & Sewer Committee – Action – to approve the meeting minutes – motion: Schrubbe; second: Roehrig; carried.

Village Board Member Informational Report – none.

Village Personnel Informational Report – none.

President's Report – Schmidt reminded the Board that it's important not to start committee meetings ahead of schedule. He also informed the Board that the office will try to get the Board packets together and sent out by Friday afternoon instead of Monday afternoon. However, we have to make sure to get everything to the office in a timely manner so they can have all the information to put into the packet. If possible, 7 days prior should be the deadline when possible.

2021 Budget Presentation – Notice from the Department of Revenue on 2022 budget limit to qualify for 2023 expenditure restraint payment – The total growth limit is 4.5%. The municipality must be under this limit to qualify for 2023 ERP payment. DuPrey stated that it'll be approximately \$11k for 2023.

Presentation of the 2022 proposed budgets for all funds – Submitted as is, the amount that would be taken out of the unrestricted fund balance (cash) would be \$83,275. DuPrey explained that he, Schmidt and Plate went over the budget and have come up with ideas for cuts and presented them to the Board. (1) Proposed cuts to the general funds/capital improvements fund: Cut mow strip for the 2<sup>nd</sup> ballfield for \$2k, cut portable speed limit radar sign for \$3,500, cut amount placed in Street Equipment Reserve Fund by \$15k, and cut Clerk Treasure Equipment Reserve Fund by \$1k. It was also noted to increase the budget amount for the transit by \$300 and to apply ARPA Funds to the S. 3<sup>rd</sup> St. Infrastructure Project for \$62,075. Keuler questioned why the increase to the transit? Plate and DuPrey both explained that you get a better transit by paying a bit more and they are looking to use it for the elevations at the subdivision so they felt a better one was the way to go. Keuler stated there's a total of \$6k in all the departments set aside for tools though. DuPrey stated it's just a \$300 increase for a better product. Roehrig said he doesn't understand the cut of the mow strip for the 2<sup>nd</sup> ballfield. This really doesn't affect the HAA as much as it does our Village employees. It saves time for the Village employee by not having to spray for weeds and trying to cut around the fence. It doesn't make sense to cut it. Plate stated that at the last HAA meeting he was at it sounded to him as if the association was willing to pay for the entire thing and that's why he is questioning the fact that they just want to do half of it now. Roehrig stated that we also have to remember that the HAA just donated \$1k to the park without any stipulations on how it had to be used. Roehrig would rather see that \$2k come out of the park building fund (lower it from \$25k to \$23k) and keep the mow strip. DuPrey stated that is definitely doable. That change can be made prior to finalizing the budget. (2) Proposed cuts for the sewer fund: Use the Equipment Replacement Fund for Yard Hydrant Repairs for \$25k, for replacing DAF floatable pump for \$7k and for replacing the vertical screening unit brush for \$2,500.00. To cut the purchase of the televising camera (and set a reserve fund budget of \$5k instead) for \$33k and to cut the slip line of Chestnut St (and set a reserve fund budget of \$20k instead) for \$43k. (3) Proposed cuts for the water fund: Cut lead service line replacement for \$10k, cut hydrant repair/replacement for \$2,500, cut trailer rental for exercising/cleaning water valves for \$3,500, cut cellular endpoints to replace beacon register (and set a reserve fund budget of \$2,500 instead) for \$7k, cut out 6" E-series meter for \$5,200 and to cut out the thread on vacuum breaks for resident cross connection (this will be billed out separately) for \$1,700. To apply ARPA Funds to the Chestnut Street Water Main Replacement for \$51,071. By making all these cuts as suggested the amount coming from fund balance would be reduced to \$0; which is the goal for the budget every year. Action – to set the public hearing date for November 16, 2021 at 7 p.m. with the proposed cuts and changes as presented – motion: Schrubbe; second: Loose; carried.

The Village Board then convened into closed session under S.19.85(1)(e) to deliberate or negotiate the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Action – to convene into closed session – motion: Schrubbe; second: Starfeld; Roll Call Vote – yes: Loose, Schrubbe, Roehrig, Nolan, Keuler, Starfeld, Schmidt; carried.

The Board then reconvened back into open session. Action – to reconvene back into open session – motion: Starfeld; second: Schrubbe; Roll Call Vote – yes: Loose, Schrubbe, Roehrig, Nolan, Keuler, Starfeld, Schmidt; carried.

There was no action taken from the closed session.

Adjournment – Action – to adjourn – motion: Roehrig; second: Schrubbe; carried. The meeting was adjourned at 10:02 p.m.

*Missy Kieso*

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Missy Kieso, Deputy Clerk Treasurer